

# **DELTA BASS CLUB**

## **CLUB OPERATION**

These rules, together with the tournament rules and prospective member information, form the basis for operation of the Delta Bass Club.

### **A. CLUB OFFICERS**

1. President
  - a. Webmaster
  - b. Steering Committee Chairman
2. Vice President/ Tournament Director
  - a. Tournament Committee
3. Secretary
4. Treasurer

### **B. TERM OF OFFICE AND TERM STAGGERING**

1. Two years for each office.
2. Terms of office are staggered as follows:
  - a. President, and Secretary – odd years.
  - b. Vice President/TD, and Treasurer – even years.
3. Terms may be repeated if affected officer(s) are willing and membership approves by re-electing affected officer(s).

### **C. NOMINATION AND ELECTION OF OFFICERS**

1. The President will announce which offices will be up for election and ask for nominations at the October meeting.
2. The President will re-read the nominations and ask for any additional nominations at the November meeting.
3. The election will be conducted by secret ballot at the December meeting. Ballots will be tallied and new (or returning) officers will be introduced.
4. If a current officer is elected to a different office, nominations for the vacated office and a replacement election will be conducted at the December meeting.
5. The newly elected officers will assume their duties effective January 1.

### **D. FUNCTIONS AND RESPONSIBILITIES**

1. President
  - a. Conduct membership meetings.
  - b. Manage the activities of the club.
  - c. Act as the club's primary spokesperson.
  - d. Act as ex-officio member and adviser to the Steering Committee.
  - e. Attend Steering Committee meetings.
  - f. Assign tasks for evaluation/development by the Steering Committee.
  - g. Direct the club webmaster.

2. Vice President/Tournament Director
  - a. Act as President in President's absence.
  - b. Organize a Tournament Committee which includes two (2) to four (4) experienced club members to assist the TD.
  - c. Chairman of the Tournament Committee.
  - d. Develop the annual club tournament schedule for approval by the membership.
  - e. Present the schedule for the following year to the club at the November meeting for approval.
  - f. Determine award structure, number of places to be paid, etc.
  - g. Conduct monthly club tournaments
    - i. Define safe light for blastoff and blastoff time.
  - h. Define check in time.
  - i. Define off limits.
  - j. Define weigh-in time.
  - k. Conduct weigh in assisted by Tournament Committee (Committee assistance means acting as TD in TD's absence, helping with recording of data, etc. Members will weigh the fish in accordance with Tournament rule E, items 2 and 3.)
    - l. Announce results and pay out prize money.
  - m. Safety and fair competition are the prime objectives.
  - n. Obtain annual club fishing permit(s) from State Department of Fish & Game.
3. Secretary
  - a. Maintain a mailing address for the club.
  - b. Maintain a correspondence file.
  - c. Handle club correspondence.
  - d. Maintain a record of club meetings
  - e. Items discussed.
  - f. Motions made and passed or failed.
  - g. Read the record of previous meeting(s) to the membership if and as requested by the President.
  - h. Read correspondence to the membership if and as requested by the President.
  - i. Maintain a working record of tournament draws to assist TD in assuring that requirements of tournament rule C. Item 3. are met as fully as possible.
4. Treasurer
  - a. At the beginning of each incoming Treasurer's term, the incoming Treasurer and Vice President will meet with the outgoing Treasurer to review the club books and assure that the books are at an appropriate point of closure and accountability to permit the books to be turned over to the incoming Treasurer. Upon completion of this task to the satisfaction of the incoming officers, the outgoing Treasurer's duties are deemed to be complete.
  - b. Maintain club bank account and club financial records.
  - c. Collect dues and any other funds collected from members.
  - d. Issue checks to pay club bills.
  - e. Assure that club insurance is maintained up to date.
  - f. Monitor dues payment by members and act to collect or otherwise resolve dues delinquencies with the assistance of the club President.
  - g. Maintain cognizance of the requirements for non-profit groups and make appropriate recommendations to the President to maintain the club's non-profit status.

5. Steering Committee Chairman
  - a. Organize a Steering Committee consisting of three (3) to five (5) experienced club members.
  - b. Assign tasks within the committee.
  - c. Conduct committee meetings on the Wednesday evening preceding the monthly club meeting.
  - d. Guide the committee in charting the future course of the club based on inputs from club members, officers, and committee members.
  - e. Organize programs, and obtain guest speakers for membership meetings.
  - f. Organize club activities such as awards dinner, club picnic, “fun” tournaments, etc.
  - g. Report committee activities to club officers and to assembled membership when requested by the President.
  - h. Submit committee output product to the President for appropriate approval/adoption by the club.

#### **E. MEETINGS**

1. The club will hold a regular membership meeting at 7:00 PM on the last Thursday of the month. That is twelve (12) meetings per year.
2. The Steering Committee will meet on the Wednesday evening preceding the membership meeting.

#### **F. DUES AND FEES**

1. Dues will be \$10.00 per month, payable at club meetings or by mail only.
2. Members delinquent in their dues by two months will not be permitted to fish in club tournaments.
3. Tournament fees will be \$15.00 per tournament, payable at check-in.
4. Membership initiation fee will be \$20.00 and dues for quarter, payable upon acceptance as a member.

#### **G. MEMBERSHIP**

1. Prospective members must attend two meetings and fish the tournament between the two meetings as a guest.
2. Prospective members will be granted membership status by vote of members present at the meeting following the above tournament.
3. Membership will be considered to have lapsed if member is delinquent in dues payment for a three (3) month period, or has not participated in club activities for a four (4) month period.
4. The President and Vice President together may grant a leave of absence to a deserving member for a specified time.
  - a. An approved leave of absence includes non-payment of dues and non-participation in club activities for the specified leave period.
  - b. Upon completion of the specified leave period, the member on leave will be reinstated into the club with no re-initiation necessary.
5. Former members seeking reinstatement after lapsed membership will follow the same steps as new prospective members outlined above.

## **H. MEMBERSHIP LIMIT**

1. Club membership is limited to forty-five (45) active members. This number includes any members on approved leave of absence.